



## **MEMBERS' CHARTER**

### **BASCA**

**The voice for music writers**

### **WHO WE ARE**

BASCA is an independent professional membership organisation founded to support and protect the interests of songwriters and composers of all forms of music, and to encourage and celebrate excellence in British music writing.

### **OUR AIMS AND OBJECTIVES are**

- to campaign as a leading force in the domestic, European and international political arenas
- to celebrate through world-class awards ceremonies – the Ivor Novello Awards (IVORs), the British Composer Awards and the Gold Badge Awards
- to inform our members in a constantly changing environment, through our publications, websites and seminars
- to foster a sense of community amongst British composers and songwriters

### **OUR VALUES**

In everything we do, BASCA will aspire to be

- professional
- accountable
- transparent
- inclusive
- open-minded
- collaborative
- responsive

### **BASCA'S COMMITMENT TO YOU**

We will provide services to the highest possible standard within the resources available, endeavouring to be consistent, flexible, authoritative, efficient and up to date.

We will be open in our dealings with members, associates, partners and one another.

Within their respective membership categories, we will treat all members equally. We will consult members as widely as possible, when appropriate.

We will listen to members and welcome their feedback, ideas, and suggestions.



We will work together with our members, with parallel organisations and with those who represent the interests of our sector in order to achieve the best results.

We are committed to providing members with a reliable, friendly and efficient service. When contacted, we will try to respond clearly and consistently, within a reasonable time scale.

If our performance is below expectation, we want to know how we have under-achieved. We will respect our members' views and endeavour to resolve any dissatisfaction. In the event that this is not possible, we will refer the issue to the Board of Directors.

### **YOUR COMMITMENT TO BASCA**

When you join BASCA, you become a member of a community of music writers. BASCA asks you to

- act in the best interests of BASCA and uphold the integrity of our profession
- respect our staff and be considerate in the demands you make on our services and staff time
- maintain confidentiality when requested.

We also hope that you will

- help to recruit new members
- contribute to and take part in BASCA seminars and other events
- share your experience and expertise with other members
- if eligible, participate in the effective governance of BASCA by seeking election to one of its Executives or to the Board.

### **SERVING ON COMMITTEES**

When our members are elected or appointed to any of the governing committees within BASCA, they will be given an induction and offered help to understand the scope of their responsibilities.

### **REMOVAL FROM MEMBERSHIP**

The Board has the power to remove individuals from membership if there is compelling reason, but the member has the right to be heard before this happens.

### **REVIEW**

We will strive to maintain the standards set out in the Members' Charter. The Board will review the effectiveness of the Members' Charter annually and consider changes as a result of that review.